

# **Carnewater Practice Patients Group**

Meeting held on 16th July 2013

at ASDA Training Room, Bodmin

7pm

## **PRESENT**

Brenda Keen  
(BK)  
Diana Gerry (DG)  
Maggi Woods (MW)  
Anthony Hall (AH)  
Fiona James (FJ)  
Maureen Matthews (MM)  
Vivienne Legg (VL)  
Rachael Wilson (RW)

## **APOLOGIES**

Carol Miller  
Louis Riley  
Judith Campbell  
David Eno  
Kevin Marshall

Action by

## **Chairman Address**

Maggi welcomed everyone to the meeting and proposed some ground rules for future meetings:-

BK

1. Only ONE person speaks at any one time
2. If a member has a point to make or wishes to speak, a hand raised will attract the chair's attention and the member will be invited to speak when the current speaker has finished. Being invited to speak means the chair formally inviting you to speak.
3. The meetings should have enough members to be quorate according to the constitution.
4. There was an immediate alteration to the constitution proposed by Maggi - the line - "Silence means agreement" should be taken out at the next AGM formally but adopted by the group until then.

Copies of the full constitution will be sent to Viv, Tony, Diana, Maureen and Fiona.

Maggi also reported that she, Rita, Judith and Lavinia Archer from The Little Red Bus (Launceston) had attended a productive meeting with Sally Poxon and had received assurances that the Practice was fully supportive of the Working Group and the Patients Group.

## **Minutes of the last meeting**

Were read by the group and 1 amendment - "Bodrun" - should read Bodmin, taken, Rita not being present could not request the 2 amendments Maggi was aware of. The minutes were signed by Maggi as a true record and handed to the secretary.

Maggi gave formal acknowledgement and thanks for the hard work by Brenda and Judith in taking the AGM minutes and chairing the AGM meeting in the absence of elected officials. "A good job".

## **Matters Arising & Action Points**

MW

1 The search for a new surgery at Lewannick continues as staff and patients feel the present one is not fit for purpose. Funding via grant applications could be raised to build on an available plot of land or to combine the surgery with a new Village Hall.

2 The Questionnaire was complete apart from minor font size adjustments in the form of a 4 page booklet with tick boxes or printed choices for completion. It has been sent to Sally and the Practice for their approval and comments. Two thousand (2,000) copies are to be printed and distributed in September, hopefully collected in October from 6 points around the surgery location and examined in November. Results to be published in January 2014. A copy of the questionnaire will be available to group members prior to distribution. The cost of printing would be met by a £50 contribution from the Patients Group at Brenda's suggestion and the balance of the funding sought from the Parish Council.

3 Judith & Brenda had attended the Bodmin surgery on the day of the computer changeover to explain to any patients the reasons for the delay (if any) but it was fairly quiet that morning and by lunchtime, everything was on track, Brenda reported.

MW

## **Communications**

Rachael will remain as Editor and compiling the newspaper but is eager for this burden to be taken from her. Work & life commitments are increasing for her and she wishes to improve the amount of time she has available. Maggi thanked her for her continued efforts on the group's behalf and reassured Rachael that a replacement was being actively sought. Articles for the August newsletter should be with Rachael by the end of July please. ALL

## **Awareness events**

Maggi thought that representation by the group at any local event would raise the profile of the group and this was agreed by all present. Suggestions for a table or presence were coffee morning and raffles.

Kevin (although not present) had produced an article about the CPPG to appear in the Bodmin Banner & North Cornwall Advertiser in the near future.

## **Invite guest speaker**

Brenda told the group about a meeting Judith and she had attended with the new Dementia Nurse, Sarah Arundell and suggested she be invited to give a talk to the group at the next meeting or when it was convenient with her schedule.

BK

## Any Other Business (AOB)

1 Possible future guest speakers could be :-

1. TimeBank - as the Practice is referring patients to this
2. Credit Union
3. Osteoporosis Nurse
4. Community Psychiatric Nurse
5. District Nurse
6. Health & Safety rep
7. Member of the GP's - how does the new legislation affect their work ?

2 Maggi asked after Dr Steed and if he had returned to work.

3 Viv asked Maggi to correct the contacts list as she is listed as Assistant Secretary and she is Assistant to the Treasurer

BK

4 Maggi told the meeting about the lapse of NAPP membership and that if the group wanted to renew the lapsed membership (not renewed since its lapse in June 2012), the cost would be £30 for June 2012 to June 2013 and a further ££40 (increase in fees) for June 2013 to June 2014. Maggi would query why this was necessary with NAPP contact. Diana will check the records to see if a subscription was sent off.

MW

DG

5 A Quality Care Commission report was now available in two forms, a long winded 14 page document and an easier version with pictures. The report informed the PPG's about their rights as group and the powers that they may have in relation to the GP surgery. Maggi will distribute to those wanting copies but it is available from the CQC website.

MW

MW

MW

6 Health & Wellbeing Group are looking for Patients Stories, good or bad, to compile. Tony & Maureen will contribute and others were asked to spread the word about the request. Maggi & Brenda to co-ordinate and if necessary, write the stories down as they are told to them.

BK

JC

7 A patient had raised concerns with Judith about the disabled toilet in the Bodmin Branch surgery. It was felt that a rail may be needed at the left hand side of the toilet as an additional aid to the person using the facility. Judith to speak to Sally about reviewing this possible need, maybe with one of the therapist and if they were aware of this complaint.

## Date of Next Meeting (DONM)

Meeting was closed at 8.20pm and the DONM is set for **10th September at 7pm** in the Training Room at ASDA Bodmin.